APPLICATION NOTES FOR 2016 – 2017 ADMISSION

Notes to ALL applicants and parents:

1. **General Notes**

   (i) The school uses English as the Medium of Instruction (EMI). Only Chinese-related subjects are taught in Chinese.

   (ii) The average class sizes are shown in the table below:

<table>
<thead>
<tr>
<th>Level</th>
<th>Class Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Form 1 to 4</td>
<td>About 24 – 28</td>
</tr>
<tr>
<td>Form 5 to 6 (HKDSE &amp; GCE)</td>
<td>About 20 – 24</td>
</tr>
</tbody>
</table>

   Most subjects, however, are taught in smaller groups of about 20 students because classes are divided into sets.

   (iii) The school does **not** participate in the Government’s Form 1 or Form 4 Secondary School Place Allocation (SSPA) System. The school admits students directly. After applicants have been interviewed, **confirmed places can be offered**.

2. **Choice of Second Language**

   (i) The YMCA of Hong Kong Christian College offers the following second language options:

   - Local Chinese
   - Elementary Chinese
   - French
   - Spanish

   (ii) The Education Bureau has specific requirements regarding the language that students learn in secondary school. Students who have studied the regular local Chinese language curriculum for 6 years or more in primary school **must** study the local Chinese language curriculum in secondary school. It is also a requirement of many local colleges and universities and it is a condition for employment in the Hong Kong Government. Non-local students can take French,
All students must study one of these second languages and will study the same second language from Form 1 to Form 6. The choice of second language must be made when making the application and will be confirmed at the interview. Please note that once the choice of second language has been confirmed by the school, no changes will be made.

(vi) Please refer to the ‘Choice of Second Language Information Sheet’ for more details.

3. **Information about School Fees**

(i) **Application Fee**

An application fee of HK$100 must be paid when applying for a place in the YMCA of Hong Kong Christian College.

(ii) **School Fees**

The proposed annual school fees for the 2016 – 2017 school year are shown in the table below. (Please note that these fees are subject to approval by the Education Bureau.)

<table>
<thead>
<tr>
<th>Form</th>
<th>Local Students</th>
<th>Non-local Students</th>
<th>Payment Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Form 1</td>
<td>HK$37,000</td>
<td>HK$82,528</td>
<td>10 Installments (from September to June)</td>
</tr>
<tr>
<td>Form 2</td>
<td>HK$35,000</td>
<td>HK$80,528</td>
<td></td>
</tr>
<tr>
<td>Form 3</td>
<td>HK$33,000</td>
<td>HK$78,528</td>
<td></td>
</tr>
<tr>
<td>Form 4</td>
<td>HK$34,000</td>
<td>HK$86,399</td>
<td></td>
</tr>
<tr>
<td>Form 5 DSE</td>
<td>HK$31,000</td>
<td>HK$83,399</td>
<td></td>
</tr>
<tr>
<td>Form 6 DSE</td>
<td>HK$28,000</td>
<td>HK$79,899</td>
<td>5 Installments (from September to January)</td>
</tr>
<tr>
<td>Form 5 GCE</td>
<td>HK$52,000</td>
<td>HK$107,399</td>
<td>10 Installments (from September to June)</td>
</tr>
<tr>
<td>Form 6 GCE</td>
<td>HK$52,000</td>
<td>HK$104,399</td>
<td>5 Installments (from September to January)</td>
</tr>
</tbody>
</table>

1 **Local Students**

Students holding a dependent visa are classified as ‘Local Students’.

2 **Non-local Students**

‘Non-local Students’ are defined as those who require a student visa to study in
Hong Kong. According to EDB policy, non-local students are not eligible for the government subsidy. Non-local students are required to pay a differential fee, which is composed of the regular school fee and an additional fee equal to the amount of government subsidy. (NB. The figures shown in the table above are for the current year. The differential fees for all forms will be adjusted upwards once the EDB announces the exact amount of the subsidy.)

(iii) The school fee for Form 1 students will remain unchanged for 2 years (i.e. Forms 1 and 2). The school fee will be adjusted upwards by approximately 6% – 9% in Form 3 and then again in Form 5.

(iv) **Other Fees**
In addition to payment of school fees, students studying at the YHKCC are also expected to pay fees for a stationery package, photographs, a student card and the PTA membership fee. The total amount of the additional fees is approximately $500. Also, during Enrichment Week in July, students need to pay between $500 and $6,000 for trips and activities, depending on the destination. There are lower cost options available during this week.

(v) **Payment Methods**
School fees must be paid via **Direct Debit** between the fifth and the tenth day of each calendar month from the parents’ designated local bank account. A message containing the date of bank transfer will be sent to parents’ registered E-mail address at the beginning of each month.

(vi) **School Fee Remission**
The school is able to provide some assistance for families who may have financial difficulties. More information can be downloaded from the school website [www.ymcacc.edu.hk](http://www.ymcacc.edu.hk). Alternatively, please contact the teacher-in-charge, Mr. Alchian Au, on 29888123.

4. **Making an Application**

(i) To apply for a place please complete the following documents:

- Application Form.
- Academic Reference Form.
- Signed Enrollment Agreement.
- ‘Choice of Second Language Application Form’.
- ‘Confirmation of Second Language Learning Background’. (You will need to ask the teacher in charge of languages at your child’s current primary school to complete this form.)

(ii) Enclose **photocopies** of all of the following documents:

- School reports for the past two years.
- Applicant’s HKID card or passport (including those pages with valid entry permit and personal particulars).
- Awards or certificates for extra-curricular activities and special achievements.
- Principal’s recommendation letter, if any.
- For non-local residents: Father’s or Mother’s passport (including those pages with valid working permit and personal particulars). Applicants must have the right of abode in Hong Kong.

(iii) Include a non-refundable application fee of HK$100. Cheques should be crossed and made payable to ‘**YMCA of Hong Kong Christian College**’. (Only Hong Kong currency is accepted and cheques must not be post-dated.)

(iv) Deliver the application form by hand or post it to: **YMCA of Hong Kong Christian College, 2 Chung Yat Street, Tung Chung, Lantau**.

(v) Write ‘**Application for Admission 2016 – 2017**’ on the outside of the envelope.

(vi) Please also include a stamped, self-addressed envelope.

5. **Interview**

All applicants will be required to attend an interview. Students applying for a place in Form 2 or above are also required to take tests in English and Mathematics. The admission criteria (and the weightings for Form 1 applicants) are as follows:

- Academic results during the last two years (weighting 35%).
- Interview Performance (weighting 35%).
- Conduct or other comments from previous school(s) (weighting 20%).
- Participation in extra-curricular activities and social events, including any public examinations and awards, if any (weighting 10%).
Individual interview with the Principal.

Students applying for admission to Forms 2 to 6 are required to meet the expected standard in all Admission Entry Tests.

6. **Notification of Result**

The result of the application is usually released within one month. To accept the offer a non-refundable and non-transferable **registration fee** must be paid. The registration fee will be offset against the school fee for September. Parents of successful Form 1 Applicants will be asked to sign an undertaking declaring that their child will not participate in the Secondary School Place Allocation System.

7. **Enrollment Agreement**

Prior to making an application to join the school, parents of applicants are required to agree with all the terms and conditions stated in these Application Notes and the Enrollment Agreement. The Enrollment Agreement includes the following aspects:

(i) Students must join all school activities and camps (e.g. pre-Form 1 Enhancement Course (if required), pre-Form 1 Summer Bridging Course, Assemblies, Life-wide learning Camps, Service trips, etc.)

(ii) Students must respect and participate in Christian activities.

(iii) Students must wear the prescribed school uniform. Any modifications to the school uniform, including additions or subtractions that may draw attention to faith based differences, are not permitted.

(iv) Parents must pay school fees via Direct Debit. The school reserves the right to deregister the student if the school fee is not paid on time and the student will be asked to withdraw.

8. **Personal Data**

All personal information provided will only be used for admission related purposes and will be treated in strict confidence. Documents will not be returned to applicants. The personal information of unsuccessful applicants will be destroyed after one year.